



## COLLABORATION AGREEMENT

*between*

### **Department of History**

Higher and Technical Institute, Mizoram (HATIM)

Pukpui, Lunglei

*and*

### **Archives and Library**

Baptist Church of Mizoram

Serkawn, Lunglei

on

*'Documentation and Digitization of Archives and Library Records and Materials'*

## **Rationale**

Innovation and improvement are part of human progress. This is reflected in all spheres of human activities. It is only just that such progress be applied in the spheres of historical records where newer techniques and methods can help in shedding new lights. This forms the core idea. The present state of BCM Archive has older forms of recording and in need of digitization. With its rich material collection that has deep implication for the society especially from a historical perspective and up to the present day, it is imperative that the Archives materials are given due consideration as much as possible. It would only be right that the histories of people who have brought changes to Mizo society and made contributions be given a chance to continue to connect the masses through their records and materials. Digitization would further ensure the continuity and easier access opening a wider door for public history.

## **Objectives**

1. To develop accession codes and registration format of Archives materials.
2. To digitize original Archives documents.
3. To digitize original Archives photographs.
4. To rearrange the manner of display inside the Archives.

## **Funding**

The project will be funded by BCM Office.

## **Investigators**

The project will have multiple investigators from the Department of History, Higher and Technical Institute (HATIM) outlined as follows:

1. Lalhminghlua (Principal Investigator)
2. Lalruathlui Kiangte (Co-Investigator)
3. Linda Chongthu (Co-Investigator)

### Timeframe and work description

The following table is an outline of estimated timeframe for completion of the project.

	Outline of work	Timeline
Phase One	Investigation and assessment of current status of the Archive materials and records would be undertaken in order to understand the nature of the various materials.	July 2024
Phase Two	Developing Accession Codes and Digitization of materials and records would be undertaken base on the outcome of Phase One.	August 2024
Phase Three	Rearrangement of the display would be undertaken for which additional materials would have to be procured such as display stand and tags etc.	September 2024

### Work distribution

The work will be undertaken by the investigators within the stipulated timeframe. The work distribution will be subjected to the decision of the investigators in consultation with Archivist, Archive, BCM Archive.

### Monitoring and Evaluation

Monitoring and evaluation of the work would be conducted by Archivist and Assistant, BCM Archive.

### Ownership of digitized materials

The rights of digitized materials would belong to Archive, BCM. For the purpose of academic and research works, the Project Investigators would have a copy of the digitized materials.

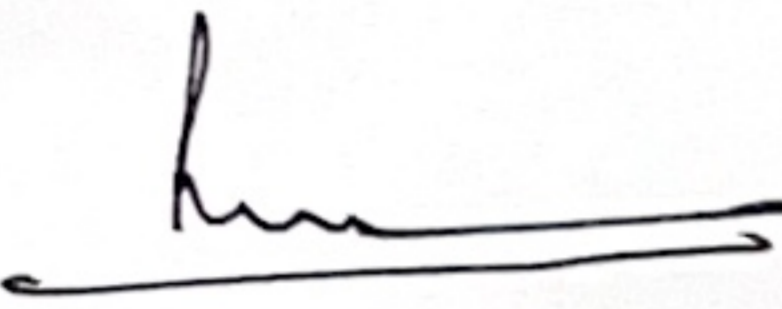
### Report

The investigators will write a report on the collaboration work and submit it to concerned department or authority.

**Execution of agreement and termination**

The collaboration agreement in English language is made in eight originals. The agreement would be valid from the date of last signature till the month of November 2024. The agreement may be terminated by prior one month written notice. The following are the executing signatories, each retaining a copy.

For Archives and Library, Baptist Church of Mizoram on July 09, 2024.

  
(REV. R. LALBIAKLIANA)

General Secretary  
General Secretary  
Baptist Church of Mizoram

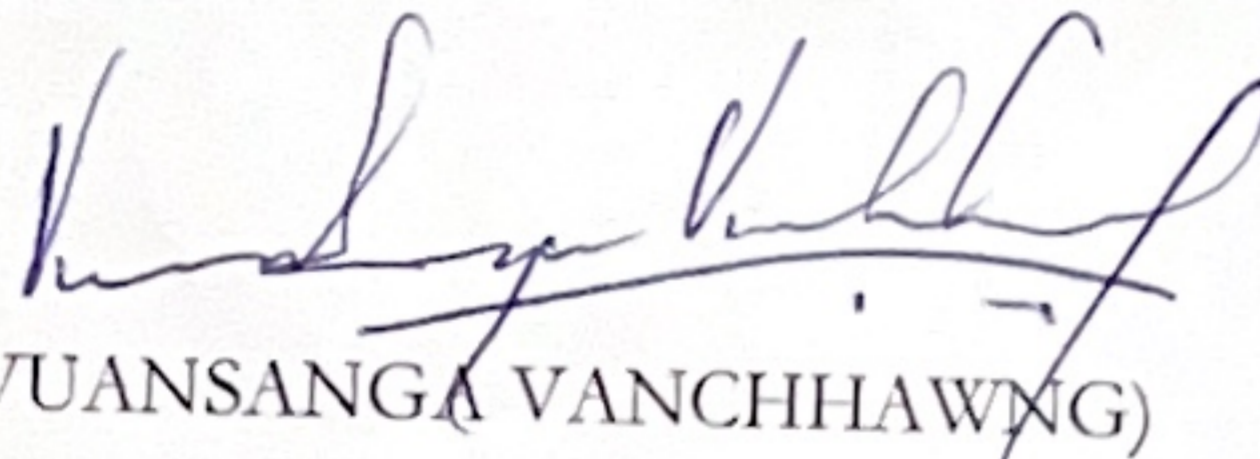
  
(BLAKCHUNGNUNGA)

Administrative Officer  
Administrative Officer  
Baptist Church of Mizoram  
Headquarters Office

  
(M.S. DAWNGLIANA)

Archivist  
Archivist  
BMS Centennial Archives  
BCM Headquarters, Serkawn

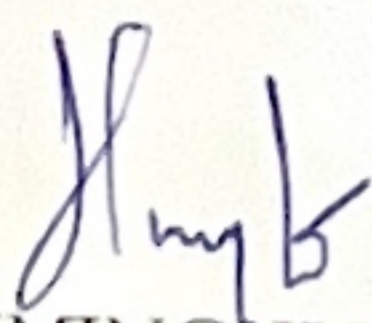
For Higher and Technical Institute, Mizoram (HATIM) on July 09, 2024.

  
(VUANSANGA VANCHHAWNG)

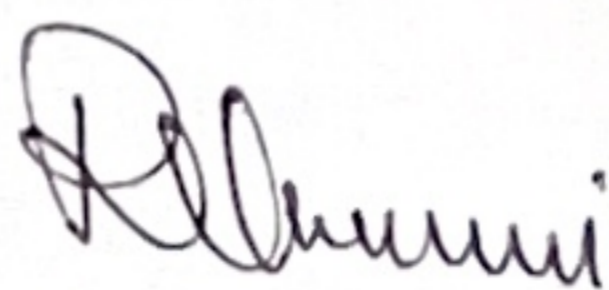
Principal  
Principal  
Higher And Technical Institute, Mizoram  
Lunglei

  
(BENJAMIN LALNUNFIMA)

HEAD  
Head  
Department of History  
Department of History  
Higher And Technical Institute, Mizoram  
Lunglei

  
(LALHMINGHLUA)

Assistant Professor  
Assistant Professor  
Department of History  
Department of History  
Higher and Technical Institute, Mizoram  
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(LALRUATHLUI KHLANGTE)

Assistant Professor  
Assistant Professor  
Department of History  
Department of History  
Higher and Technical Institute, Mizoram  
Lunglei

  
(LINDA CHONGTHU)

Assistant Professor  
Assistant Professor  
Department of History  
Department of History  
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Lunglei