

## IQAC MEETING MINUTE REVIEW AND ACTION TAKEN

Report of Coordinator, IQAC, HATIM  
Meeting Minute Reference date: 10<sup>th</sup> December, 2021

S/No.	Agendas	Action Taken Status
1	Reinstatement of the Council Body	The meeting body unanimously decided to undo the amalgamation of Council Body and IQAC wef 10 <sup>th</sup> December, 2021
2	NAAC Accreditation and all related business	All matters related to IQAC and NAAC accreditation were put on hold till the next IQAC meeting to be held on January 2022, Next Semester.
3	Revisiting and Reviewing various Cells and Committees	Since review of various Cells and Committees and reconsidering them requires at least a day worth of time, it has been put on hold until the next council body.
4	AOB	<p>a) It was proposed that the entirety of Hostel Management Administration title be added to the Council body, which was passed unanimously by the meeting body.</p> <p>b) A request in change of Assistant Coordinator came in from the new IQAC Coordinator and proposed Mr. K. Lalmuanpuia, a faculty of the Department of Computer Science. Though the committee unanimously agree on the requested proposal the Committee decided to forward the request to the Council Body (CB) as it is the body that appoints members of the IQAC.</p> <p>c) Annual Magazine Editorial Board(AMEB) : It was decided by the committee that New Advisors to the AMEB be appointed. The two newly appointed members shall constitute</p> <ul style="list-style-type: none"><li>• Miss C. Lalrintluangi (Commerce Department)</li></ul>

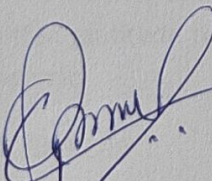


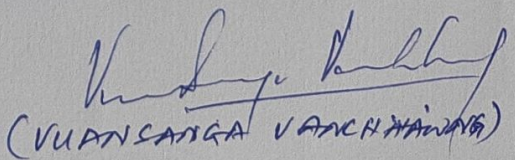


		<ul style="list-style-type: none"> <li>• Mr. H. Lalruatkima (Dept. of Computer Science)</li> </ul> <p>d) It was decided by the committee that the responsibility of making the Academic Calendar of the Institute will fall unto the Board of Academics (BOA) in line with the Mizoram University (MZU) Calendar w.e.f January, 2022 and the first Callender for the year 2022 be made and published as soon as possible before the start of the Even semester, in January 2022.</p>
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Apart from the above Report the following are some of the initiative taken by the IQAC for promotion of quality education in the institution even during the pandemic, i.e., 2020 May to 2021 July.

1. **Webinar** on “*Entrepreneurship: Issues, challenges and Opportunities (Mahni Kutkawih eizawwnna chungchang)*” organised in collaboration with the Entrepreneurship Knowledge Cell (EKC) of HATIM.
2. **Workshop for Teachers** on “*Hands on Training on Learning Management System (LMS) – MOODLE*” organised in collaboration with the Department of Computer Science.
3. A **State Level Webinar** on “*insurance: The most important but the least misunderstood financial product*” organised in collaboration with the Department of Commerce.
4. A **Two-Day National Webinar** on “*Career Guidance and Opportunities*” organised in collaboration with the Academic and Career Counselling Cell.
5. A **State Level Webinar** on “*Participatory Rural Appraisal*” organised in collaboration with the Department of Social Work.
6. **Three Days Online Webinar Series** on “*Conversation on Identity*” organised in Collaboration with the Department of Philosophy and English.
7. **Online – International Virtual Talk** on “*Introduction to Teaching English as a Second Language (TESL)*” organised in collaboration with the Department of English.

  
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