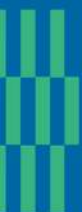




# HIGHER AND TECHNICAL INSTITUTE, MIZORAM (HATIM)



## HATIM ENGLISH PROFICIENCY CERTIFICATE COURSE (HEPCC)



## **HATIM ENGLISH PROFICIENCY CERTIFICATE COURSE (HEPCC)**

The HATIM English Proficiency Certificate Course (HEPCC) started as a non-certificate Add On Course named “Functional English” at the insistence of The Council Body (the previous Academic Council) in 2015 (Odd Semester). The course was introduced to all first semester students so as to inculcate the spirit of talking an English in the community.

The course was later upgraded to HATIM Proficiency Certificate Course (HEPCC) by the Council Body in 2018. Contact class is taken with students of the first semester and evaluation is held in the final semester in the field of clear and concise writing as well as expressive speech skills. The syllabus was prepared by the course co-ordinator, HT Zuali with Dr. Rema Chhakchhuak, Principal, HATIM. The faculty from the Department of English were appointed as course instructors.

However, as the pandemic hit in 2019-2020, the course could not be carried out as technical challenges became prominent as classes went online. Once contact classes resumed, contact classes were held with the final year students and the first evaluation exams was given in 2022.

### **COURSE OBJECTIVE:**

The course is design in continuation and in reinforcement of the mandatory General English Course. The course is open to students of all departments and is designed to give basic knowledge of phonetics, fluency on conversations in English, enriching contextualized vocabulary, identifying and correcting common errors as well as reinforcing basic English grammar.

### **COURSE OUTCOME:**

After the completion of this course, the students will be able to converse confidently in standard English, identify their own mistakes and also acquire the ability to read and transcribe IPA script

**DURATION:**

A minimum of 35 contact hours.

**SYLLABUS OUTLINE:**

| <b>SL</b>          | <b>Unit</b>                         | <b>Theory</b>   | <b>Practical</b> |
|--------------------|-------------------------------------|-----------------|------------------|
| <b>1</b>           | <b>Phonetics</b>                    | <b>5</b>        | <b>5</b>         |
| <b>2</b>           | <b>Basic Conversational English</b> | <b>6</b>        | <b>6</b>         |
| <b>3</b>           | <b>Contextualized Vocabulary</b>    | <b>1</b>        | <b>1</b>         |
| <b>4</b>           | <b>Common Errors</b>                | <b>4</b>        | <b>2</b>         |
| <b>5</b>           | <b>Basic English Grammar</b>        | <b>4</b>        | <b>1</b>         |
|                    | <b>Total</b>                        | <b>20</b>       | <b>15</b>        |
| <b>Grand Total</b> |                                     | <b>35 hours</b> |                  |

## **SYLLABUS IN DETAIL:**

### **HATIM ENGLISH PROFICIENCY CERTIFICATE COURSE.**

#### **UNIT 1: PHONETICS**

- 1.1 Consonants
- 1.2 Vowels

#### **UNIT 2: BASIC CONVERSATIONAL ENGLISH**

- 2.1 Introducing yourself
- 2.2 Introducing people to one another
- 2.3 Making requests and asking for directions
- 2.4 Making and accepting apology
- 2.5 Inviting and accepting/declining an invitation'
- 2.6 Making a complaint
- 2.7 Congratulating, expressing sympathy and offering condolences

#### **UNIT 3: CONTEXTUALISED VOCABULARY**

- 3.1 Vocabulary used in Residence dining hall and kitchens.

#### **UNIT 4: COMMON ERRORS**

- 4.1 Phonetic errors
- 4.2 Grammatical errors
- 4.3 Contextualised errors

#### **UNIT 5: BASIC ENGLISH GRAMMAR (Reinforcement class)**

- 5.1 Number
- 5.2 Gender
- 5.3 Article

#### **SUGGESTED READINGS:**

1. Peter Roach (1983). *'English Phonetics and Phonology'*, Cambridge University Press
2. Bansal R.K. Harrison J.B (1972). *'Spoken English'*. Orient BlackSwan Private Limited.